

## **Los Angeles Christian Academy 2020-2021 Orientation Information**

Since March, our school has been closed but still functioning. Even in the midst of COVID-19 and the quarantine orders, Los Angeles Christian Academy rose to the occasion. Many of our families were quick to adapt and patiently continued the education our students needed. Our teachers quickly and methodically established new protocols for distance learning.

Now as a new school year approaching, the end of COVID-19 is still not clearly seen. In most cases, our government and health care officials have seen an increasing trend of infections and therefore a rise in risk for our children. Therefore, we in the administration have decided with much prayer and research that **we will NOT be returning back on campus and we will continue with distance learning temporarily.**

Here are other updates for the new school year:

- **New Enrollment System is found online.** Parents, please go to [losangelesbaptist.org/laca/enrollment](https://losangelesbaptist.org/laca/enrollment). There, you will find the instructions on how to enroll your students. This will involve downloading three separate forms (Student Enrollment Form, Return to Campus Guidelines, and Student Parent Handbook), which is found on the bottom of the page.
  - For the Student Enrollment and Return to Campus Guidelines, parents and students must fill out the information and sign the appropriate forms then send them both to [admin@losangeleschristianacademy.org](mailto:admin@losangeleschristianacademy.org). For the Student Parent Handbook, we recommend that it be read before school starts. It does contain familiar policies and procedures that we have implemented through the years.
  - If you prefer to print out and hand in a hard copy of the Student Enrollment Form and the Waiver for COVID as found in the Return to Campus Packet, then please turn it in to Bro lam Pacba at your earliest convenience.
  - If you are having difficulties downloading the forms, you can come by the church and pick a hard copy in its traditional blue folder from Bro lam on Sundays, Wednesdays, and Saturdays starting at 9:00am to 1:00pm.
- **Paying Registration and/or Tuition is now available online.** If you go to [losangelesbaptist.org/laca/enrollment](https://losangelesbaptist.org/laca/enrollment), you will see in one of the steps "Pay Online." Once you click the button, please fill out the amount and the necessary information. Please make sure that the box for Cover Fees is checked on, which means that you are accepting the additional charge of processing fees to help carry the burden off the church.
  - Payment in Cash and Check is still allowed. Tuition Payment Schedule can be found in the Student Enrollment Form to keep track of all due dates.
  - Registration Cost and Tuition is still the same as last year. For elementary and middle school, registration cost is \$275. For high school, registration cost is \$625 due to the accredited program. Tuition is still \$267 for the nine month plan or \$200 for the twelve month plan

- **First Day of School is on Monday, August 17.** Morning assembly will start at 8:00am, then classes will start at 8:10am. Students, even though at home, must treat each day as if they are actually going to school.
  - This means that every student must have their uniform and ready with all their school materials by 8:00am.
  - Morning assembly will be a video conference call that every student must log in to; Chapel will be done through a video conference call. It will also be live-streamed and recorded.
  - If a student does not appear right on time (with 3 minutes grace period), they will be considered tardy. If a student does not login and attend their classes, they will be recorded as absent. Attendance will be recorded.
  - Students must keep their video and audio ON at all times. Only the teacher should have the controls to mute the audio or video of a student.
  - If students are having difficulty connecting with the teacher with the video calls, please immediately contact your teacher via their phone or contact Bro. Iam.
- **Students must have a laptop or tablet with video, audio, and WiFi capabilities** as this will be the way teachers will connect with their students. Teachers will very likely use Google Hangouts to do video calling and Google Classroom to set assignments or any announcements.
  - **Saturday, August 15 and Sunday, August 16** will be the two designated days where students MUST pick up their books for the new school year. It is also the time when students must clear out their lockers. Please bring a mask to wear and observe social distancing. .
  - All work must be turned in at the discretion of the teachers. Some may require a hard copy while others may allow emails and PDFs.
  - Parents should check their emails moderately for news, updates, events, etc.
- **Every person in the same household must keep an eye out for any Covid symptoms.** Even though we are staying distant, we want to ensure that every person is clean, healthy, and ready when we do return back on campus
  - **We do not intend to stay on distance learning.** We are constantly in prayer and in research as we evaluate the situation. We will evaluate the first four weeks of school and see if it is acceptable to return. If that is so, we will announce that to every parent.
  - Please ensure that your child is up-to-date with his or her immunization.
    - Students Admitted at TK/K-12 Need:
      - Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) – 5 doses
      - Polio (OPV or IPV) – 4 doses
      - Hepatitis B – 3 doses
      - Measles, Mumps, and Rubella (MMR) – 2 doses
      - Varicella (Chickenpox) – 2 doses